



Lake Toxaway Community Association Architectural Review Board

PO Box 100, Lake Toxaway, North Carolina 28747
 (828) 966-9453 * fax (828) 966-4083 * bdorry@ipmhoa.com/ltadmin@ipmhoa.com

MINOR HOME IMPROVEMENT APPLICATION

\$ _____ application fee for minor home improvement	\$ _____ Site damage deposit	\$ _____ Impact Fee
Examples: Repainting, balcony extensions, porches, shingle re-roof, etc.		
Date:	Project:	Lot Number:
HOMEOWNER INFORMATION		
Name:		
Lake Toxaway address:	Lake Toxaway phone no.: ()	Home phone no.: ()
Email address:	Work phone no.: ()	Fax no.: ()
Mailing address:	City:	State: ZIP Code:
GENERAL INFORMATION		
Contractor Name:		
Address:	City:	State: ZIP Code:
Email address:	Office phone no.: ()	Fax no.: ()
<p>Oversized Vehicles: Projects that require use of oversized vehicles must submit an Over-Sized Vehicle Permit and pay an additional \$1,500 impact fee. Use of over-sized vehicles without a permit will incur a fine of \$3,000. Vehicles considered over-sized are as follows: Trailers greater than 28 feet in length, gross vehicle weight greater than 68,500 pounds, concrete trucks carrying greater than 8 cubic yards. Over-sized vehicle must display an "oversized load" or "wide load" in the front and rear while driving on LTCA roads.</p>		
<p>The information on this application and the plans and attachments submitted are complete and accurate to the best of my knowledge. I agree not to begin my home construction until I receive approval from the Architectural Review Board and have obtained required permits.</p>		
Minor Home Improvement Disclaimer Statement		
<p>My proposed Minor home improvement(s) will not result in any future maintenance cost whatsoever to the Lake Toxaway Community Association. All Maintenance of my minor home improvement(s) shall be the sole responsibility of myself, my heirs or the future owner(s) of my dwelling.</p>		
Owner or Owner Representative Signature		Date

EXTERIOR COLOR SCHEME REQUEST FORM

This form must be submitted to the Lake Toxaway Community Association Architectural Review Board along with a Minor Home Improvement Application and approved by the Board ***prior*** to any homeowner changing the exterior paint color scheme of their home. Please attach or paint samples of proposed color(s) in the sample spaces provided below. ***After approval of color sample, on-site sample must be approved.***

--	--	--	--

Sample A

Sample B

Sample C

Sample D

--	--	--	--

Sample E

Sample F

Sample G

Sample H

Please complete the following information by checking the circle that depicts which proposed finish/color will be utilized on that portion of your home. Failure to complete this section could result in delaying the review process or disapproval of the request.

Location Sample: A B C D E F G H Finish

(Mfgr/Nbr if app) _____

Wood Siding

..... _____

Stucco (foundation)

..... _____

Fascia/Soffit.....

..... _____

Window Trim

..... _____

Corner Trim

..... _____

Front Door.....

..... _____

Deck Railling Pickets

..... _____

Deck Handrail

..... _____

Fencing

..... _____

Garage Door

..... _____

Accent Banding

..... _____

Roof

..... _____

Other - _____

..... _____

SPECIAL CONDITIONS

1. Port-o-Johns: communicate color and location for ARB approval.
2. Barrier fencing should be installed and maintained on side yard property lines and rear property line where appropriate to prevent damage and silt runoff.
3. All state, local and ARB approvals and permits should be obtained and made available when requested before construction begins.
4. All construction materials must be stored on site unless other arrangements have been previously approved in writing and communicated to the ARB.
5. Contractors to follow all construction guidelines (please call the ARB administrator for current guidelines and controlled access policies) and requirements.
6. Site should be kept free of trash at all times. Dumpsters are to be maintained regularly.
7. Roadways are to be kept accessible at all times and free of mud and dirt.